## **INSTRUCTIONS**

- 1. <u>Mail only one (1) original application per household</u>. You may only be a household member on one application. You will be disqualified if you submit more than one application.
- 2. All adult members of the household must sign the certification on the last page of the application. If you fail to do these things, your application will be disqualified.
- 3. When completed, mail application in the pre-addressed envelope by regular mail *only*; do not send by registered or certified mail, Fed Ex or UPS. Applications not sent via regular mail will be considered only after other applications. Additionally, applications postmarked after the postmark deadline will be considered only after all other applications.
- 4. Mail completed application in the pre-addressed envelope to: Epic Affordable Operator, LLC Grand Central Station P.O. Box 4433 New York, NY 10163-4433. Applications must be postmarked by November 8, 2024. Applications will be processed on a first come, first served basis.
- 5. No payment or fee should be given to anyone in connection with the preparation or filing of this application for housing, and no broker's fee should be given to receive an apartment.
- 6. This application is to be completely filled out by the applicant.

# SECTION A. GENERAL INFORMATION

Applicant Name(s):								
Home Address:								
	Street	Apt. #	City		State	Zip		
Mailing Address, if different:			<b>A</b> 4 11	<u> </u>		<u></u>	7.	
Phone No: (home)	Street	(Celular)	Apt. #	City	(e-mail)	State	Zip	
How would you like to be con	ntacted regard	ing your applicati	on?	□ E-mail	Regular mail	□ Telephone		
In current unit: Number of bedrooms				Number of persons living there?				
In apartment applying for: H	low many pers	ons, including you	urself, will	live there?				
What size apartment would y	ou prefer? Sel	ect all that apply	🗆 Stud	dio 🗆 1 Bedi	room 🗆 2 Bedro	om		
Do you currently live in an 80	0/20 developm	nent? 🗆 Yes	□ No					
How did you hear about our J	properties? (If	newspaper, which	n one?)					
In case of emergency notify (	name/relation	ship):			Daytime Phone:			

# SECTION B. HOUSEHOLD COMPOSITION

List ALL persons who will live in the apartment you are applying for. Include all persons for whom this unit will be a permanent residence/address. List the head of household first.

Name	Relationship to Head	Gender	Date of Birth	Last 4 digits of Social Security (or Tax I.D.) Number (Optional)	Occupation (If in school, write "student")
	Head				



Do you anticipate any additions to the household in the next twelve months?	□ Yes	□ No
If yes, explain		

Do you or a member of your household require a special accommodation in your residence due to a disability?  $\Box$  Yes  $\Box$  No If yes, specify the required accommodation

Have <u>ALL</u> of the household members (both adults and children) been full-time students during five months or more of the last twelve months or will they be in the next twelve months?  $\Box$  Yes  $\Box$  No

If Yes, are all adult members of the household married and have they filed a joint tax return for the most recent tax year?

## **SECTION C. INCOME**

List below ALL current sources of income for ALL HOUSEHOLD MEMBERS, including yourself, listed in Section B. "Household Composition".

### **EMPLOYMENT INCOME**

Include all full-time, part-time and self-employment income.(\*Business income must reflect the amount that would be reported on IRS Form 1040, Line 12 and Schedule C, line 31)

Household Member Name	Name & Address of Employer	How Long Employed (From/To)	<b>Status</b> F=Full-Time P=Part-Time S=Self-Employed	Gross Annual Earnings (Pre-Tax)
1.				\$
2.				\$
3.				\$
4.				\$
	\$			

#### **OTHER INCOME**

Include gross periodic payments from: public assistance (including housing allowance), AFDC, TANF, unemployment, disability, veteran's, social security, SSI, alimony, child support, annuities, pensions, retirement funds, insurance policies, and other regular income. Also, include interest, dividends, net rental income and other income from assets listed in Section D. "Assets".

Household Member Name	Source of Income	Gross Amount		Period Received Weekly, Bi-weekly, Semi- monthly, Monthly, Quarterly	Annual Gross Amount (Pre-Tax)
		\$	per		\$
		\$	per		\$
		\$	per		\$
		\$	per		\$
	Tetal		h T		¢

#### Total Gross Annual "Other Income" =

# **\$**

## TOTAL GROSS ANNUAL INCOME: ("Employment" PLUS "Other Income")

Do you or any household member anticipate any changes in income in the next 12 months?  $\Box$  Yes  $\Box$  No If yes, explain:

## **SECTION D. ASSETS**

List below the current cash value of all assets held by ALL household members, including yourself, listed in Section B. "Household Composition". (Income from these assets must be listed in "Other Income" in Section C. "Income"). Include below: cash-on-hand, checking accounts, savings accounts, savings bonds, certificates of deposit, money market funds, mutual funds, stocks, bonds, IRA accounts, 401K accounts, other retirement and pension accounts, trust funds, life insurance policies (except Term), personal property held as an investment (e.g. jewelry, antiques or art), cash cards, equity in real estate and all other assets.

Household Member Name	Institution Name	Type of Asset	Account #	Current \$ Value/ Account Balance
		TOTAL	VALUE OF ASSETS =	
Do you or any household member ha f yes, do the terms of the account pe	-		-	
ave you or any household member ] Yes □ No If Yes, wl	received any lump sum		ritance, gambling winnin w much?	-
are these funds reflected in your ass				
Do you or any household member ov f Yes, type of property			n? □ Yes □ No	
ocation of property	λ	Aortagae or outstanding	loans principal balance	tue \$
ppraised market value \$ f rental property, net annual rental in	ncome \$		ioans principal balance c	uc <u>.</u>
Iave you or any household member f Yes, type of property:				⊐ No
Yes, type of property: farket value when sold/disposed \$		Amount sol	saction d/disposed for \$	
lave you or any household member	given away any other	assets in the last 24 mo	nths? (Examples: Given	n away money to relativ
r set up Irrevocable Trust Accounts yes, describe the asset				

Date of disposition: \_\_\_\_\_

Amount disposed \$ \_\_\_\_\_

# SECTION E. ADDITIONAL INFORMATION

#### **EMPLOYMENT HISTORY (TWO YEARS)**

For any adult household member who has not been with their current employer for at least two years or who is not employed currently, list in order all previous employment for the past two years.

Household Member Name	Name & Address of Employer	Em	w Long iployed om/To)	<b>Status</b> F= Full-Time, P=Part- Time, S=Self-Employed
	-based Section 8 Housing Voucher or other ho ew York State Human Rights Law prohibits t sidies.			
Have you or any member of your ho	usehold been convicted of producing metham	phetamine in t	heir home?	□ Yes □ No
NYSHCR's History of Criminal Leg	sehold legally required to be a lifetime registra gal System Involvement will be followed. Plea policies#credit-and-justice-involvement-assess	se visit		
Do you or any household member h	ave any pets? $\Box$ No $\Box$ Yes If Yes, type	be?		
If yes to any questions above, explain	in			
PLEASE CHECK THE GROUP W (This information is used only for stat	HICH BEST DESCRIBES YOUR HOUSEHO istical purposes and is optional.)	DLD:		
□ White (Non-Hispanic origin)	C	American	Indian or A	laskan native
□ Black or African American (No	n-Hispanic origin)	Asian or I	Pacific Islan	nder
□ Hispanic or Latino origin	E	Other		
	y/our primary residence. I/We understa			

applicable income limits and management's selection criteria. I/We certify that all information in this application is true to the best of my/our knowledge that I/We have revealed all income and assets, and I/We understand that false statements or information are punishable by law and will lead to cancellation of this application or termination of tenancy after occupancy. Misleading or incomplete information is also grounds for rejection of an application.

SIGNATURE(S): All adult applicants, 18 or older, must sign application.

Signature of Applicant

Signature of Co-Applicant

Signature of Co-Applicant

Signature of Co-Applicant

Date

Date

Date

Date